



## OLLI Training Guides

# Creating Your Destiny 1 Account & Course Registration

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## Dear OLLI Member:

Welcome to the Destiny One platform that we use for the Osher Lifelong Learning Institute at Tufts. We have created a video and instruction guide to make this process as easy as possible.

We recommend having the instructions guide open as you begin the registration process if it is your first time doing so. This guide was created to address as many possible questions as we could, provide clear screenshots and instructions, etc.

A few notes before you get started:

1. Only those fields marked with a red asterisk (\*) need to be completed. The sections on 'Race/Ethnicity' and 'Education' are optional and do not have to be filled out.
2. The 'Policies and Disclosures' section must be answered, but your answers will not affect membership status or your registration in any way. This information is needed for internal reasons by the University.
3. Once your account has been created, you will **not** need to create another one again. This is a 'one time' process. You will be able to use your account for all future course registrations.

As always if you have questions or problems we are here to help you! Feel free to reach out to us at [osherlli@tufts.edu](mailto:osherlli@tufts.edu).

Best,

Callan and Kathy

# Quick Reference Guide

*Please note: This guide designed for those members who are comfortable with technology and do not need the detailed instructions on the following pages in the guide.*

## **Creating Your Destiny 1 Account:** (All New OLLI Members will need to create a account)

1. Go to [universitycollege.tufts.edu/osher-lifelong-learning-institute/browse](https://universitycollege.tufts.edu/osher-lifelong-learning-institute/browse)
2. In the upper righthand corner, click **Login** in the
3. In the section **I am a new user**, enter your email address in both fields. Click **Create Account**.
4. On this next screen, fill in all required information. The SSN is **not** needed (check box that you are not including SSN).
5. You will be sent an email with a link to create a password.
6. In the email, click on the link and create a password. *Note:* password requirements of at least characters, including at least one number, uppercase letter, and lowercase letter. Be sure to save your password. (You will need this information to register for classes)

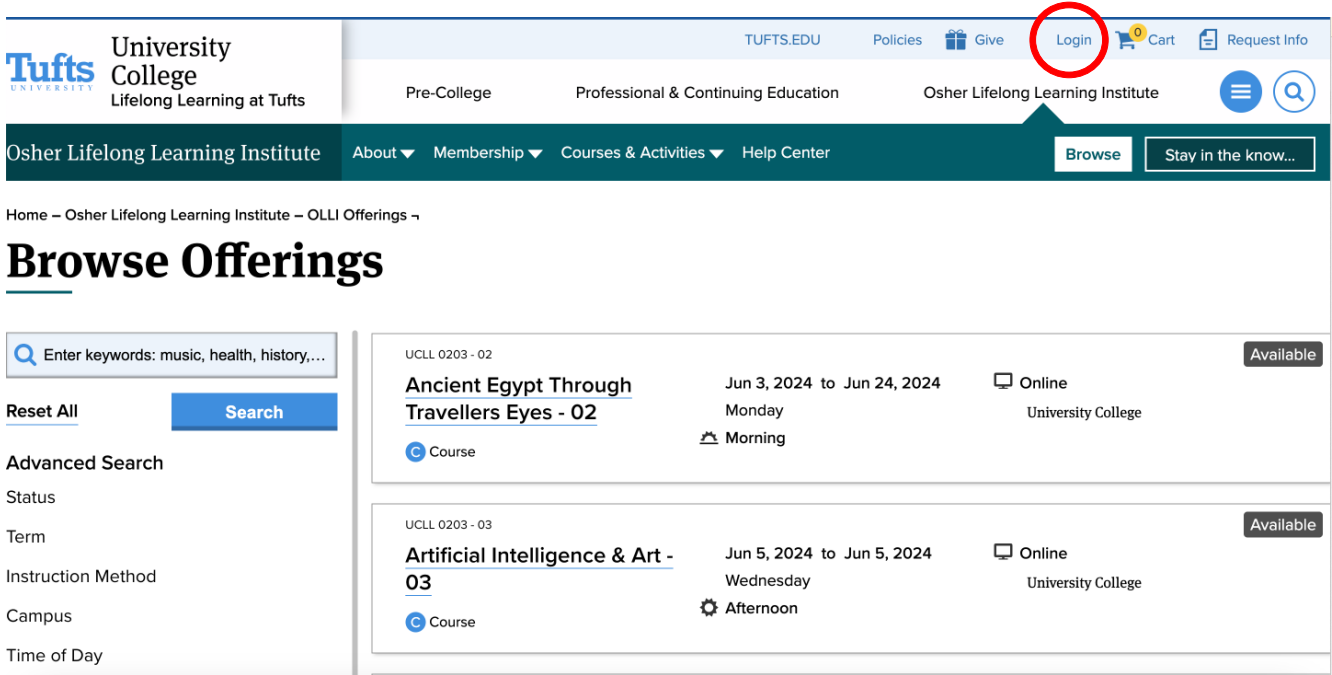
## **Registering for Membership:**

1. You will receive an email from [osherlli@tufts.edu](mailto:osherlli@tufts.edu) with a link to register/renew your OLLI membership. Click on the link.
2. Sign into your Destiny 1 Account
3. Add payment information – click Submit.

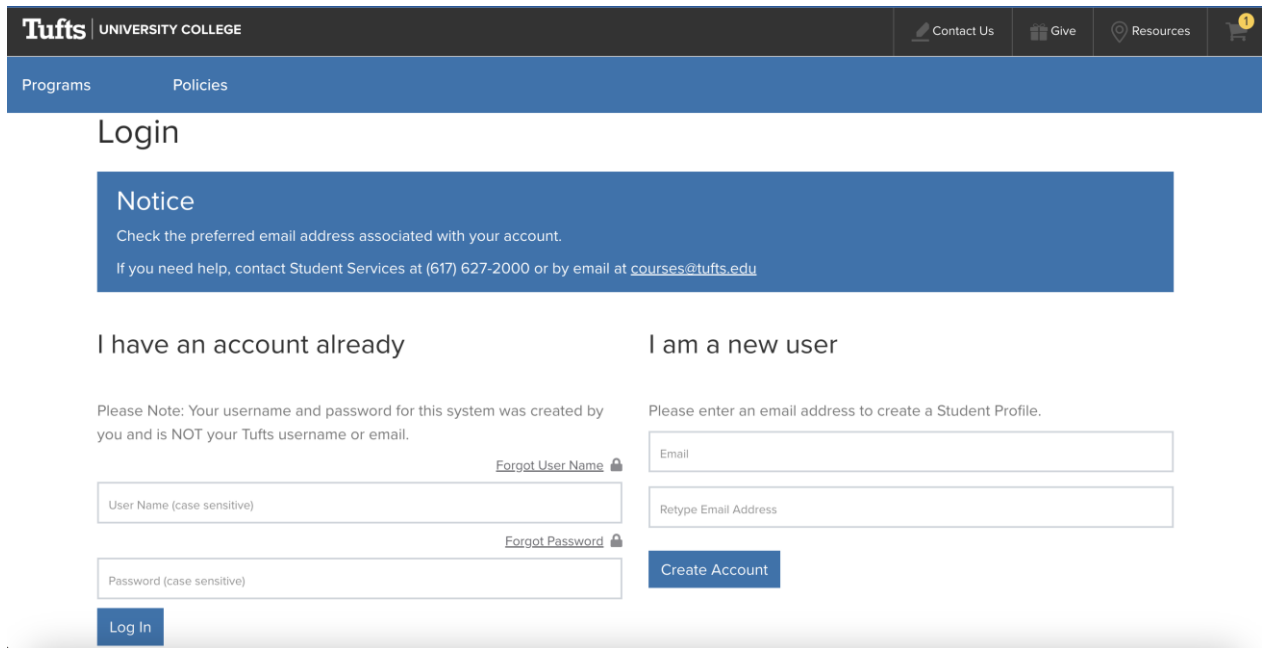
## Detailed Instructions

# Creating Your Account in Destiny 1

1. Go to [universitycollege.tufts.edu/osher-lifelong-learning-institute/browse](https://universitycollege.tufts.edu/osher-lifelong-learning-institute/browse)
2. In the top right corner, click the “Login” icon



3. Under “I am a New User,” enter your email in the first box. Retype your email in the box below.



4. On the next screen, create your username. Your username should be personal to you and can contain numbers and letters with **no** spaces in between.
5. In the next section, enter in your contact and personal information. **NOTE:** You **do not** need to enter your social security number.
  - a. If you do not wish to disclose your social security number, check the box next to **“Student declines to provide Social Security Number”**

**Contact Information**

User Name and Password      Complete the following information to proceed with your request.

Personal Information     

Birthplace and Nationality

Email Address

Telephone

Address

Race/Ethnicity

Mailing List Preferences

**Contact Information**

User Name and Password

User Name:\*  
oletourn

User Name is available.

We will send a link to set your password to your preferred email address.

**Personal Information**

First Name:\*  
Olivia

Middle Name:

Last Name:\*  
Letourneau

Suffix:  
▼

Social Security Number  
(do not include hyphens):\*?

Student declines to provide Social Security Number

6. After you fill out all required fields, review the **“Contact and Privacy Preferences”** to choose your communication preferences.
  - a. You can opt-in to the following communication types:
    - i. Email – This includes OLLI Weekly Digest, OLLI Monthly Newsletter, OLLI Course Registration periods, Course confirmation receipts
    - ii. Mail – This includes member materials that can not be sent over email
  - b. **NOTE:** OLLI Weekly Digest, OLLI Monthly Newsletter, and OLLI Course Registration links will continue to be sent over email.
7. After reviewing, click **“Submit”** at the bottom of the page.

Personal Information

Birthplace and Nationality

Email Address

Telephone

Address

Race/Ethnicity

Mailing List Preferences

### Race/Ethnicity

**Are you Hispanic or Latino?:**

No

Yes

**Regardless of your previous answer, please check one or more of the following groups in which you consider yourself to be a member:**

American Indian or Alaska Native

Asian

Black or African American

Native Hawaiian or Other Pacific Islander

White

### Contact and Privacy Preferences

#### Mailing List Preferences

**May we contact you about courses that we think may interest you?\***

Choosing "Yes" will provide you the latest information on course and program offerings. Your information will not be shared. [Privacy & Disclosure Policies](#)

Yes, by any method

Yes, but only by the following methods (please check the methods that we may use to contact you)

Email

Mail

No, please do not contact me

←

Required fields are indicated by \*.

8. If there are no errors, you will see **“Welcome to Tufts University”** on your screen

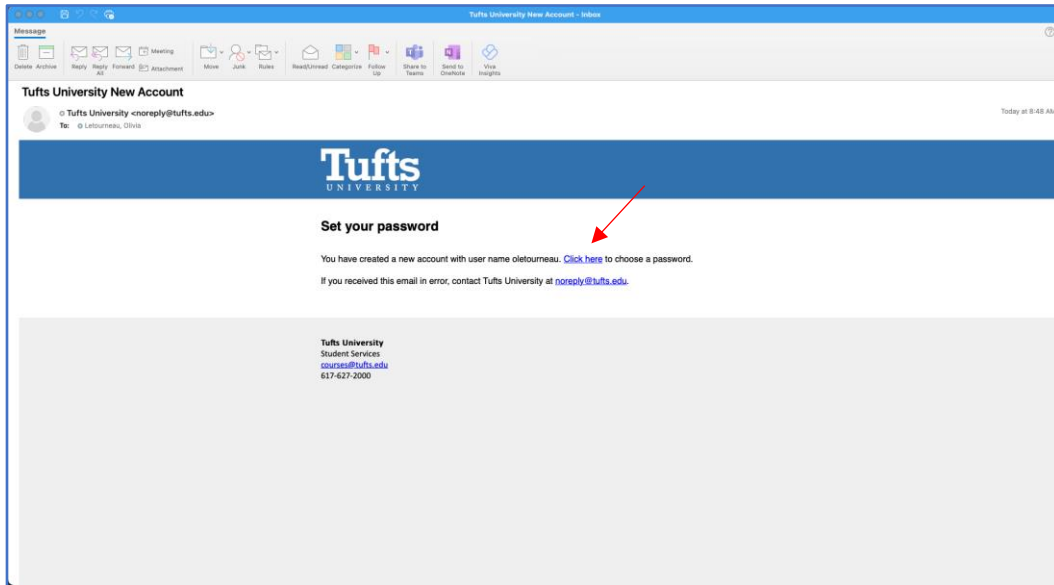
## Welcome to Tufts University

A new account has been created for you. You should receive an email to the address you provided with a link to create a password. Please take a minute to do this before browsing courses.

- a. Error messages may appear if you did not complete required fields. If this happens, double-check that all the fields with **“\*”** next to them have been filled out.

# Setting Your Password for Your New Destiny 1 Account

1. Go to your email and find the email sent to you from [noreply@tufts.edu](mailto:noreply@tufts.edu) with the subject line “Tufts University New Account.”
2. Click the hyperlink labelled “**Click here to choose a new password**”



3. On the webpage that the hyperlink navigates you to, enter what you would like your password to be in the box under “**New Password\***” Retype your chosen password in the second box. Click “**Save.**”
  - a. Password must be a minimum of 6 character and have both alpha and numeric characters with at least one upper case letter.
4. If there are no issues with your chosen password, your screen will say “Password Successfully Created.”

The screenshot shows a web form titled "New Password" on the Tufts University website. The form includes a header with the Tufts University logo and navigation links like "Contact Us", "Give", "Resources", and a notification icon. Below the header, there are two input fields: "New password:\*" and "Retype new password:\*". A blue "Save" button is located at the bottom of the form, with a red arrow pointing to it. A note at the bottom of the form states "Required fields are indicated by \*".



The screenshot shows the Tufts University website interface. At the top, there is a dark navigation bar with the Tufts University logo and 'UNIVERSITY COLLEGE' on the left, and links for 'Contact Us', 'Give', 'Resources', and a shopping cart icon on the right. Below this is a blue header with 'Programs' and 'Policies' links. The main content area is white and features the heading 'New Password' followed by a green confirmation message: 'Password set successfully.' The footer is a dark blue section containing the Tufts University logo, contact information (419 Boston Avenue, Medford, MA, 02155, (617) 627-2000, courses@tufts.edu), social media icons for Instagram, Facebook, Twitter, and YouTube, copyright text '© Tufts University 2019', links for 'Non-Discrimination Statement' and 'Privacy', and a 'POWERED BY Destiny One' logo.

5. You have now successfully created your new OLLI Destiny 1 account!

**NOTE:** Please be sure to remember your password and save it in a safe place.


## Resetting Your Destiny 1 Username or Password


If you forget your username or password, follow these next steps to reset your password and get back into your Destiny 1 account

1. Go to [universitycollege.tufts.edu/osher-lifelong-learning-institute/browse](https://universitycollege.tufts.edu/osher-lifelong-learning-institute/browse) and click “**Login.**”
2. Under “I have an account already” click either “**forgot username**” or “**forgot password**” based on what credential you don’t remember.

### I have an account already

Please Note: Your username and password for this system was created by you and is NOT your Tufts username or email.

[Forgot User Name](#) 

[Forgot Password](#) 

3. If you forgot your username, you will be prompted to enter the email you used to create your account. Enter your email and click “**Continue.**”

### Forgot User Name

Enter the personal email address you used to create your account. Your username will be sent to your personal email and NOT a Tufts email address.

**Email:\***

Required fields are indicated by \*.

4. If you forgot your password, you will be prompted to enter your Destiny 1 username. Enter your username and click "**Continue.**"

## Reset Password

Enter your user name below. A password reset link will be sent to the preferred email address associated with your profile.

User Name:<sup>\*</sup>

Required fields are indicated by <sup>\*</sup>.

5. For both cases, a reset link will be sent to your email and you will then be able to set a new username or password.

## Registering for Membership

1. **On the first day of registration** you will receive an email from [OsherLLI@tufts.edu](mailto:OsherLLI@tufts.edu) with a link to register/renew your OLLI membership. Click on that link.  
**All other days** go to: <https://universitycollege.tufts.edu/osher-lifelong-learning-institute/membership/how-to-join> and click the link to “Become a Member” or “Renew Your Existing Membership.” You will be brought to your Cart with an OLLI Membership fee in it.
2. Click “**Checkout.**”

The screenshot shows the Tufts University College website's cart page. The header includes the Tufts logo and navigation links for Contact Us, Give, Resources, and a shopping cart icon. Below the header, there are links for Programs and Policies. The main content area is titled "Cart (1 Item)" and features a "Checkout" button. The cart contains one item: "2023-2024 Non-Refundable OLLI Standalone Membership Fee" with a fee of \$75.00. The item details include "Fee: \$25.00" and "Description: View Details". The subtotal is \$75.00, and the total is \$75.00. A red arrow points to the "Checkout" button at the bottom right of the cart.

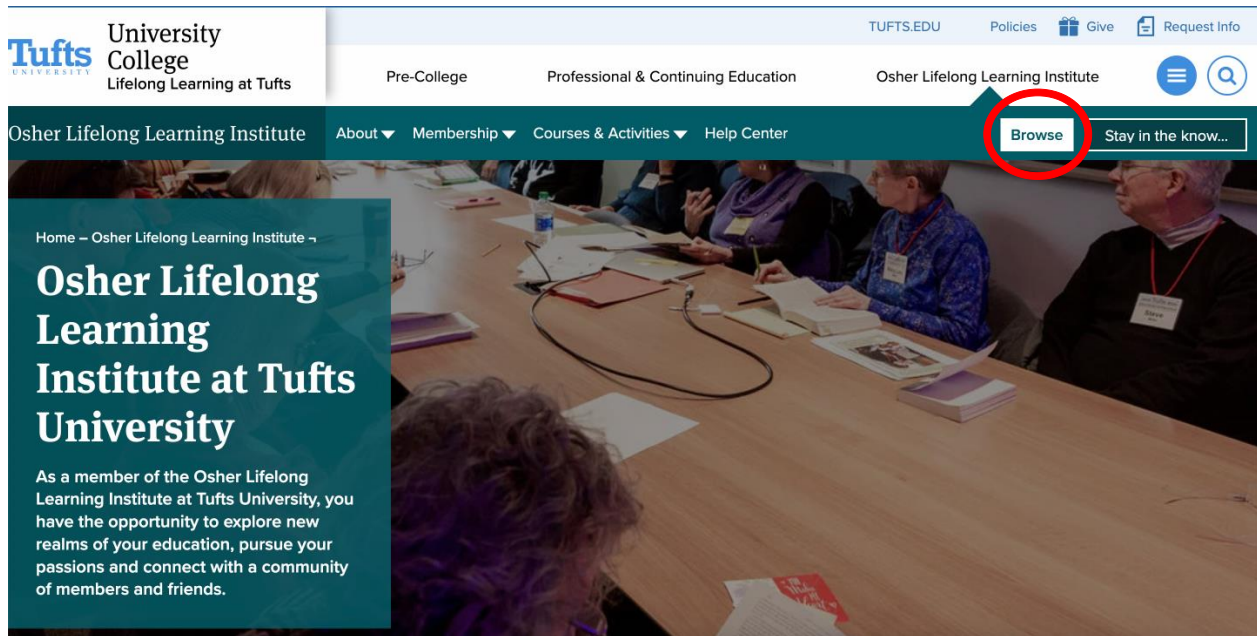
Item	Options	Subtotal
<p><b>Other Fee</b></p> <p><b>2023-2024 Non-Refundable OLLI Standalone Membership Fee</b></p> <p>OLLI Membership Fee - SR0022</p> <p>Fee: \$75.00</p> <p><a href="#">Remove</a></p>	<p>Fee: \$25.00</p> <p>Description: <a href="#">View Details</a></p>	<p>1</p> <p><a href="#">Change</a></p> <p>\$75.00</p>
		Subtotal \$75.00
		<b>Total \$75.00</b>

[Checkout](#) ←

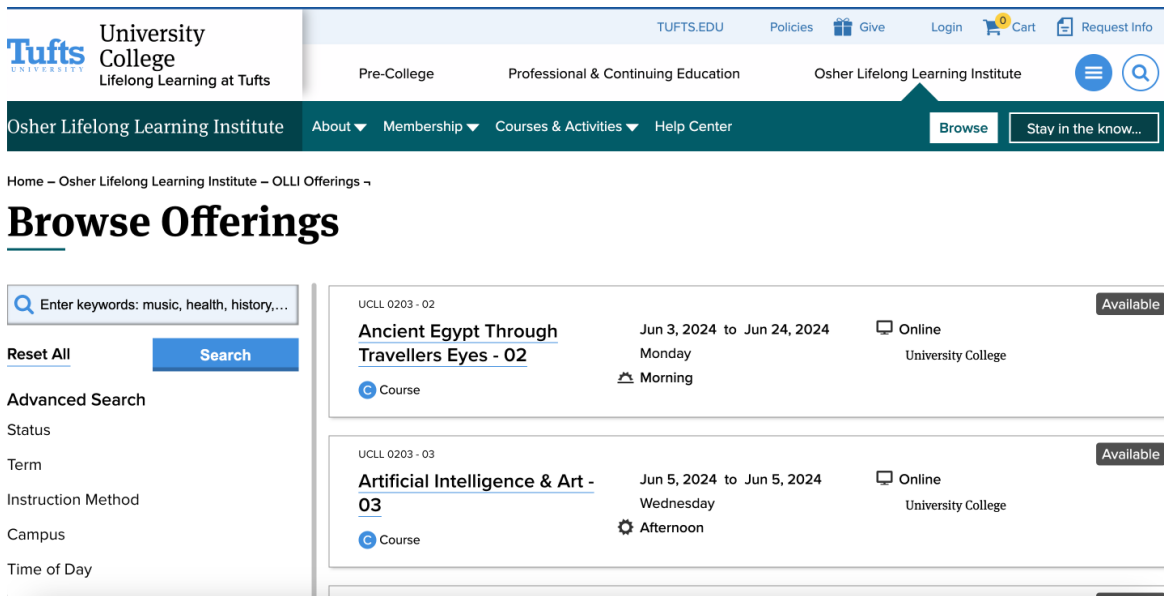
3. If you are not already signed in, sign into your new Destiny 1 account.
4. Add payment information and click, “**Submit**”
5. You have now successfully secured your OLLI membership for the current year!

# Registering for Courses

1. Go to [olli.tufts.edu](https://olli.tufts.edu)
2. Click "**Browse**"



3. This screen will show you all available OLLI Courses



4. Click on the course you are interested in enrolling in
  - a. This will open a new page with more information on the course you have selected including dates, time, description, and course leader bio.
5. On the right-hand side of the page, click the "**View Details**" dropdown.

6. Click the blue button labeled **“Add to Cart.”**

University College  
Lifelong Learning at Tufts

TUFTS.EDU Policies Give Login Cart Request Info

Pre-College Professional & Continuing Education Osher Lifelong Learning Institute

UCLL 0203 - 03

## Artificial Intelligence & Art - 03

**Course Description**

In this one-time lecture, we will explore the backstory that brought society Artificial Intelligence at the confluence of art, contemporary artists' use of this technology in their practices, and we will then discuss the ethical implications.

**Artificial Intelligence and Art**  
Hugh Leeman, Outside Instructor  
1 Wednesday, 1:30pm - 3:30pm (6/5)  
**Class will be held virtually on zoom.**

**Affiliated With:**  
University College

**Available Sessions:**

UCLL 0203 - 03 Available  
Artificial Intelligence & Art - 03  
Jun 5, 2024 to Jun 5, 2024 Online  
Wednesday  
Afternoon

Hide Details ^

Add to Cart

Section Title: Artificial Intelligence & Art - 03

7. The blue bar will now say **Proceed to Checkout**. If you are ready to checkout, click **Proceed to Checkout**.

8. A “Proceed to Checkout” pop-up will appear. On it, select **“I am not a Tufts Degree Student.”**

University College  
Lifelong Learning at Tufts

TUFTS.EDU Policies Give Login Cart Request Info

Pre-College Professional & Continuing Education Osher Lifelong Learning Institute

UCLL 0203 - 03

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**Artificial Intelligence and Art**  
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1 Wednesday, 1:30pm - 3:30pm (6/5)  
**Class will be held virtually on zoom.**

**Affiliated With:**  
University College

**Proceed to Checkout**

The course **UCLL 0203 - 03** has been added to your cart. Please select one of the following options to continue:

I am a Tufts Degree Student I am not a Tufts Degree Student

Hide Details ^

Section Title: Artificial Intelligence & Art - 03

9. If you are not already logged in, enter your Destiny 1 username and password under **“I have an account already.”**

a. If you had not created your Destiny 1 account yet, please refer to [page 2](#) of this guide.

10. When logged in, you will be brought to your cart that has your selected course in it.

- a. **NOTE:** If you have not registered for membership, a membership fee will automatically be added to your cart.
- b. **NOTE:** If you already have a membership, the membership fee will be removed after your login credentials have been entered.

11. Click **“Checkout.”**

The screenshot shows the Tufts University College checkout page. At the top, there is a navigation bar with 'Contact Us', 'Give', and 'Resources' links. Below that, there are 'Programs' and 'Policies' tabs. The main content area is titled 'Cart (1 Item)' and features a 'Checkout' button. The cart item is 'Artificial Intelligence & Art' (UCLL 0203 - 03) with a fee of \$25.00. The subtotal is \$50.00. A red arrow points to the 'Checkout' button at the bottom right of the cart summary.

12. Select your payment method.

- a. Paying by card is the preferred method; input your card information.

13. Click **Submit.**

The screenshot shows the Tufts University College checkout confirmation page. At the top, there is a 'Checkout' section with a warning message: "Your spot in the course/program is not secure until you have submitted your payment. Please see below to complete checkout." Below this is a 'Payment' section with a green 'Confirmation' banner stating "You have 30 minutes to complete the transaction. Your reservations will expire in 29:56." The page also displays a 'Profile Summary' for Tara Pope, including her name, address, phone number, and email address. A 'Review Cart' section is visible at the bottom.

14. When you have completed your payment, you have successfully registered for your Course and will receive a confirmation receipt from [course@tufts.edu](mailto:course@tufts.edu) with the subject "Transaction Confirmation."

Checkout

[Log In](#) / [My Profile](#) / [Payment](#) / **Receipt**

## Receipt

The transaction was successfully completed. Thank you for registering with Tufts University. You will receive a confirmation of this receipt by email at the address listed below.

Tara Pope  
55 Test Street  
Melrose, MA 02176  
United States  
tara.pope+1@tufts.edu  
(617) 970-5555  
Student Number: X002662

Transaction Basket No.: 3880  
Date: Nov 10, 2020

**You still have more steps to complete**  
APO056 Unofficial Transcript - ASE #0-99 added to profile for completion.

### Purchased

Item	Selected Options	Subtotal
<b>Course</b> Microbiology of Food BIO 0008 - 01 <a href="#">Add to Calendar</a>	Fee: Credit: Undergraduate Level - UCI - Arts & Science (3 units) \$2,970.00 Fees: Registration Fee \$65.00	1 \$3,035.00



## OLLI at Tufts Contact Information

If you have any issues or further questions on creating your Destiny 1 account, becoming an OLLI member, or how to register for courses, please contact the OLLI team directly.

OLLI at Tufts  
Phone: 617-627-5699  
Email: [OsherLLI@tufts.edu](mailto:OsherLLI@tufts.edu)