

Tufts University
Osher Lifelong Learning Institute
Executive Board Meeting
Minutes: 07/15/2021

Executive Board Members Present: Diane Boettcher, Joyce Callaghan, Joyce Carpenter, Ken Fetting, Grace Hall (Chair), Ellen Kitzis, Deborah Lapides, Kathleen Mayzel, Kim Pratt, Bob Pride, Gloria Rosensweig, Samuel Ruth (Director), Mary Webb.

Recording Secretary: Kathy Scanlon

Minutes of previous meetings: April, May and June (Annual Meeting) notes all accepted unanimously

Comments from Chair Grace Hall:

Introductions and welcome to new Executive Board members: Diane Boettcher, Joyce Callaghan and Ellen Kitzis

Director's comments: Sam Ruth

2 weeks remaining before Sam leaves. At this time 340 members have renewed their memberships. There have been 37 Sept/Oct classes that have been approved. There were fewer proposals from grad students since the list services are dormant in the summer months. Registration date is set for Tuesday, August 10th and the catalog will be ready to be sent out next week.

3 OLLI at Night speakers are lined up for the fall. The new director can add more if they are interested in doing so.

Sam answered some questions regarding the transition.

Joyce and Grace spoke to Rebekah Plotkin regarding the transition, and they also spoke with Joe about the job description. The job will be posted tomorrow and please share with anyone who may be interested.

Committee Reports:

Brookhaven: Kim Pratt

Not too much to report – Brookhaven is slowly opening up. The dining services have fully opened so that is nice for our residents. Kim is continuing to pass out the Osher information and the interest from BH residents is staying strong.

Curriculum: Bob Pride – full report at end of minutes

After 10 years as chair of the CC Bob is stepping aside. Ellen Kitzis is the new chair of this committee. Thank you to Bob! Welcome to Ellen!

The CC discussed ways to help Kathy during the transition process. Ellen and Joyce have offered to help collate the Nov/Dec class proposals. These proposals are due on Sept 5th.

Financial:

(See New Business Finances)

Lunch and Learn: Deborah Lapides - full report at end of minutes

Two new members: John Flynn and Robert Berend have joined the L&L committee.

Good attendance numbers for L&L during April, May and June. No L&L for July and August but will start back up in Sept. The committee is working now to fill the 13 slots for the fall talks.

Challenge is keeping the L&L committee staffed. Over the last 2 years there have been 10 people that have cycled on and off the committee.

Membership: Gloria Rosensweig

Quiet time for the committee they have suspended the New Member Orientation for the summer. The next one will be August 23rd. There is a membership committee meeting planned for August 5th.

Member at Large: Mary Webb

Brookhaven residents are very grateful to OLLI for providing classes during the pandemic. Mary is very happy to have Kim Pratt step in and help out with Osher at Brookhaven when Lynne retired. Kim is asked to do many jobs at Brookhaven, and she has done a great job letting residents know about our classes.

Member at Large: Diane Boettcher

Diane took Mary Lee's gardening class this spring and it was fantastic!!

Nominating: Kathleen Mayzel

We have increased our members at large to a total of three members. This worked out well to get new members on the board. The nominating committee will take the summer off, no meetings.

New Business:

Update on the Financial Subcommittee: Bob Green, Rory O'Connor and Ellen Kitzis are the members on the committee. They are meeting today at 2pm to review the bylaws.

A Big Thank you to Sam for all he has done over the last 2 plus year from the Board!

Adjourned: 1:14 pm

Next Meeting: August 19th at 12:15

All Committee meetings as well as the Executive Board meeting are open to all members with advance notice to the Director.

There will be an open comment period at the end of each meeting, time permitting. Upcoming meeting dates:

- Curriculum Committee: TBD
- Membership Committee: August 23, 2021
- Executive Board: August 19, 2021; September 16, 2021
- Lunch & Learn: TBD
- Nominating Committee: Fall 2021

Curriculum Committee Full Report:

The Curriculum Committee met on Thursday July 8th. We limited the agenda to three items:

1. Determine how we can help Kathy and the Osher Office until Sam's replacement is onboard
2. Review and approve study group proposals for the September-October Fall term.
3. Elect a new Curriculum Committee Chair.

1. The Curriculum Committee is looking at things that we can possibly help Kathy with, including proofreading the catalog, working on feedback forms, and whatever else she could use help with.

2. We reviewed and approved about 36 study groups. As usual, it is a very varied mix of topics with an equally varied mix of study group leaders. Last year we offered 36 study groups in the September-October Fall term.

3. We elected Ellen Kitzis to become the committee chair effective at the conclusion of our August meeting.

4. Other Old Business items were tabled until a later meeting including scheduling Feedback Sessions for SGLs. Right now we are relying on a feedback survey that Sam sends out to SGLs to get there feedback.

Bob

Lunch and Learn Committee Meeting Full Report

From our meeting on June 28, 2021

In Attendance: Robert Berend, Trish Faro, Renee Grabiner, Grace Hall, Maggie Huff-Rousselle, Deborah Lapidés.

Deborah welcomed new committee member, Robert Berend.

The spring season of Lunch and Learn (April, May, and June) has been going well, with average attendance of 72 in April, 82 in May and 66 so far in June. Each month had at least one meeting with over 85 members in attendance.

Lunch and Learn will be taking a break for July and August. Our fall Lunch and Learn schedule will run for 13 weeks on four Wednesdays in September and October, the first three Wednesdays in November and the first two Wednesdays in December.

We selected 20 prospective speakers to be contacted to fill 13 empty slots in our fall schedule.

Submitted by Deborah Lapidés, Chair, Lunch and Learn Committee