

Tufts University  
Osher Lifelong Learning Institute  
Executive Board Meeting  
2/20/2020

**Executive Board Members Present:** Maureen Canova, Ken Fettig, Grace Hall (Chair), Merrill Hudson, Deborah Lapidés, Kathleen Mayzel, Kim Pratt, Bob Pride, Samuel Ruth (Director), Lynne Romboli

**Introduction of new members:**

Maureen Canova, Director Stoneham Senior Center  
Kim Pratt, Human Resources for Brookhaven

**Call to Order:** 10:00 AM

**Recording Secretary:** Gail O'Meara

**Minutes of previous meeting:** accepted as corrected.

**Director's Comments:** Sam Ruth

Introduction of new members:

Maureen shared good feedback from Stoneham Senior Center members who are joining the Osher LLI program.

Kim will be assuming some of the responsibilities for the Osher Brookhaven location.

Program updates:

Winter: Program went well with enrollment equal to last year's.

Feedback forms were filled out online for the first time; a little more more than 60% of participants participated, including some who had dropped out. Most feedback information was positive and more thoughtful than the previous written forms.

Spring: Volume was more than last year but less than hoped.

Stoneham program had 4 courses offered; the 2 four session groups are running, neither of the 8 session groups will be running due to low enrollment.

Focus in now on expanding the program within the existing footprint of classroom availability. 7/8 session groups were offered at the 4:30-6:30 time; only 1 will run.

The Curriculum Committee and the Executive Board will be discussing ways to maximize locations for more study groups. Some ideas to discuss are an 8-9 am time slot, a 10-week term, with 1 regular 8-session group and a short 2-week potpourri group, or Tuesday and Thursday scheduling. That these options will not coordinate with the Lunch and Learn programs is a concern.

EDventures (special interest groups):

Presently active:

Book Club

History Club

Dine-out

Being formed, with initial meeting for those interested being set up:  
Walking Group  
Drawing Club  
Writing Group.

### **Committee Reports:**

**Brookhaven:** Lynne Romboli- full report at end of minutes

Lynne will be decreasing her time at Brookhaven and will be transitioning the Brookhaven Osher responsibilities to Kim Pratt, who works in HR.

**Curriculum:** Bob Pride- full report at end of minutes

Feedback forms were sent out online; the results reflected more time in filling the form out; responses included some who had dropped the course. The expectations of some members did not reflect an accurate understanding of the peer led format. Discussion is continuing around how to recognize members who have led many groups, both over several years and many within 1 year.

**Editor:** Kathleen Mayzel

Planning for the next edition of *Spotlight* with Sam will begin in the near future; the new clubs might contribute to the *Spotlight* magazine.

**Lunch and Learn:** Deborah Lapidés

Lunch & Learn Lite had good attendance, 50s on Monday and 30s on Friday. John Rudy, a former Osher member, now coordinator of the Brandeis Life Long Learner lunchtime speakers, reached out to Deborah. John and Deborah had a lengthy meeting about speakers, and John wants to work with Deborah in the future. The EB is supporting Deborah on this collaboration.

**Nominating:** Kathleen Mayzel

There is 1 Nominating Committee position to be filled, the Brookhaven member position. Kathleen will work with Lynne, Kim and Mary Webb to determine a candidate.

**Old Business:** By-Laws revision continued

Bylaws review included Article 6 Standing Committees, Article 7 Nominating Committee, which is being moved under Article 6, Article 8 *Ad Hoc* Committee, Article 9 The Editor and the Financial Advisor, Article 10 Annual and Special Meetings, and Article 11 Amendments to Bylaws.

Adjourned; 11:58

Next Meeting: 3/19/2020

All Committee meetings as well as the Executive Board meeting are open to all members, space permitting, with advance notice to the Director.

There will be an open comment period at the end of each meeting, time permitting.

Upcoming meeting dates:

- Curriculum Committee: April 9, 2020
- Membership Committee: To be determined
- Executive Board: April 16, 2020, May 21, 2020
- Nominating Committee: April 2020
- Lunch & Learn: end of March 20

### **Curriculum Committee Report – Bob Pride**

The Curriculum Committee met on Thursday February 13th in spite of the rain and "wintry mix".

We had a very full agenda considering we were between terms and will not be reviewing and approving study group proposals until March.

The following items were discussed:

1. Ways to recognize and honor our long term multi-year SGLs as well as those SGLs that lead study groups in multiple terms in an academic year.
2. We discussed the results of utilizing online end of term feedback forms. Over 60% of study group members responded including members that had withdrawn from the class or did not attend the final classes. The feedback received was predominantly positive although it is apparent that some of our members' expectations are quite high, perhaps not fully understanding the concept of peer led learning.
3. We continued our recruiting efforts for the Summer Term realizing that we want to offer classes at all three of our campus locations.
4. We discussed the committee's update of the Five Year Plan with what has been accomplished. The 2020 Five Year Plan update for the Curriculum Committee is attached.
5. We discussed the workshop for new scholar SGLs that Joyce conducted last week. The workshop was well received and helped inform the grad students in some detail on what to expect when leading a study group.

The March CC meeting will be held on March 5th which is a week early to accommodate the office in reviewing and approving Summer study groups and speed the completion of the Summer catalog. Joe Ash will chair the meeting as I will be out of town from February 24th to March 10th.

### **Brookhaven Report – Lynne Romboli**

#### **CONSTRUCTION UPDATE**

Construction update: it is expected that we will have the new Performance Hall turned over to us sometime early to mid-May. At that time, the Auditorium will be closed down for renovations. It will be split into a small and large meeting room,

which will eventually provide 2 classrooms for Osher LLI study groups. That may be in time for fall session, but not entirely sure at this point. Other areas that will be renovated are the 1st floor fitness rooms which will become our new Learning Center, a large Art Studio for group classes and a small Art Studio where residents can leave work in progress set up on easels, etc.

#### PARKING FOR SPRING

Because there will be over 20 cars for morning and afternoon study groups, we are renting parking at the Elks again and will provide shuttle service to and from Brookhaven. We're hoping this will be the last time our non-resident Osher LLI members will have to deal with remote parking. I will communicate relevant info in my satellite campus information letter early next week.

#### LUNCH BUFFETS FOR SPRING 2020

Our chef has planned 8 weeks of yummy lunch buffet menus so that both Brookhaven residents and all of our Osher LLI members can enjoy lunch together. That will also be announced in both the eNews and the satellite campus information letters.

#### STAFFING CHANGES AT BROOKHAVEN

First, I want to thank you all for the many wonderful years of working with you and being part of our incredible Osher LLI. I have enjoyed every minute of supporting our learning partnership.

I am pleased to announce that Kim Pratt, Brookhaven's Director of Human Resources, will be assuming the responsibilities as manager for our satellite campus. Kim and I will be working closely together during this transition so she will learn all the details of how the program runs. Kim has 2 full-time staff members and Director of Community Living Director Laura Anderson, and her staff, who have been supporting me in all the logistics of our Osher Wednesdays, will continue to support Kim as she assumes my community outreach responsibilities.

Brookhaven continues to highly value the learning partnership with our OLLI at Tufts and look forward to many, many more continued years as our expansion project concludes and everyone can enjoy the new spaces at Brookhaven.