

Tufts University  
Osher Lifelong Learning Institute  
Executive Board Meeting  
01/16/2020

**Executive Board Members Present:** Linda Budd, Grace Hall(Chair), Merrill Hudson, Fred Laffert, Deborah Lapidés, Rory O'Connor, Jan Perley, Bob Pride, Samuel Ruth (Director), Mary Webb

Call to order- 10:00 AM  
Recording Secretary: Gail O'Meara  
Minutes of Previous Meeting: Approved

**Chair Comments: Grace Hall**

Grace will lead the discussion on the By-Laws Review under New Business.

**Director's Comments: Sam Ruth**

Courses:

Winter has a decrease in attendees but expected as 2 fewer courses were offered. Revenue for the Winter session matched last year's.

Spring Courses:

46 courses are being offered.

Stoneham location:

Maureen Canova will be invited to attend the next EB meeting.

Stoneham Senior Center will pay for up to 50 memberships for their members.

They will be able to host some Summer sessions.

Membership:

Total membership should be over 800 this year.

eNews will be posting testimonials from members.

OLLI Scholarship Update:

The original applicant was unable to attend the course due to time and location of the course. Another member, Tim Snow, has signed up for a Philosophy course and has offered to write a paper on the course; hopefully he will be able to offer a Lunch and Learn after finishing the course.

New EDventure Groups

First meeting will be late Winter/early Spring.

Osher LLI Website preview:

Located under the University College home page

Locations of our program are listed.

Membership information, pictures of members, and an online membership registration are included.

Upcoming course catalog, along with course registration information as well as the phone registration directions are there.

Sam is able to update/correct information on that website as needed.

## **Committee Reports:**

### **Brookhaven: Lynne Romboli** – full report at end of minutes

The date for the Auditorium removal is not clear yet; there is an alternative space that will be the temporary replacement. Parking for nonresidents is restricted; signs are placed to identify available nonresident spaces.

### **Curriculum: Bob Pride**- full report at end of minutes

Discussion of the feedback forms for the Fall courses; they were positive above the sessions.

Discussion occurred on how to recognize those members who lead many study groups, both per year but also over their entire membership. Decision was made to acknowledge those study group leaders at both the last OLLI Onstage performance and cocktail reception as well as at the Annual Meeting. Online feedback forms will be emailed to all enrollees; hopefully, those who were not in attendance at the final session will still be included in the feedback information collected.

Schedule of visits to the Winter courses was set up.

Goal 5 of the Five Year Plan was reviewed.

Summer SGL recruitment has started.

### **Lunch and Learn: Deborah Lapides**

There were 3 Lunch and Learn Lites to date; attendance was good and all were well received.

The committee will meet at the end of March.

### **Membership: Jan Perley**

Quarterly meeting will be at the end of February.

### **Member at Large: Linda Budd**

The Lunch and Learn Lite program is being well received.

### **Member at Large: Mary Webb**

Mary is busy meeting the new residents.

### **New Business:**

Begin consideration of By-Laws revision

Discussion of any changes to the By-Laws has started. The procedure to be followed is to take the articles in order; any change is to be explained by the person proposing the change. Fred Laffert, former Chair of the Executive Board, has been explaining the history of particular by-laws. After any further discussion, a consensus wording for that change will be recorded. Once all by-laws are reviewed, a final draft will be prepared for final review and a vote. This meeting made a review of Article 1: Name and Purpose, Article 2: Membership, Article 3: Organization, Article 4: The Director, Article 5: The Executive Board and 6.1: Standing Committees: Membership and Organization. The remaining articles will be reviewed at the February Meeting.

Adjourn: 12:00 PM

Next Meeting: February 20, 2020

All Committee meetings as well as the Executive Board meeting are open to all members,

space permitting, with advance notice to the Director.

There will be an open comment period at the end of each meeting, time permitting.

Upcoming meeting dates:

- Curriculum Committee: March 5, 2020
- Membership Committee: end of February 2020
- Executive Board: March 19, 2020, April 16, 2020
- Nominating Committee: Spring 2020
- Lunch & Learn: end of March 2020

### **Curriculum Committee Report – Bob Pride**

The regular monthly meeting of the Curriculum Committee was held on Thursday January 9th.

The committee discussed the following issues:

#### Old Business

1. We concluded discussing feedback from visits by the committee to a majority of Fall classes. The classes visited all met our quality expectations.
2. Sam discussed plans to further recognize our many long term SGLs.
3. We discussed the coming implementation of on-line course feedback forms and decided to eliminate mid-term feedback forms for the current Winter term. We believe that there are many advantages with the on-line end of term feedback form including getting feedback from class members that drop a class or for other reasons are not at the final class. On-line feedback will also be shared more quickly with SGLs.

#### New Business

1. Joyce reported on the training seminar that was provided to new Grad Student SGLs. It seemed to be helpful in preparing them for the SGL experience and likely will be repeated once or twice each year.
2. Sam, Fran and Linda reported on their review of the Fall end of term feedback forms. As we found in our class visits quality remains at very high levels.
3. We set up a schedule for committee visits to Winter study groups. We are currently scheduled to visit over 70% of the classes.
4. We reviewed the items in Goal 4 of the Five Year Plan. Several of the responses in last year's update will be rewritten and discussed at our February meeting.
5. Before the meeting, committee members were given the list of potential SGLs for the Summer term for which we need at least 20 SGL's not counting study groups that might be offered at our new Stoneham location.

### **Brookhaven Report – Lynne Romboli**

Here's a quick update on things at Brookhaven:

No time line for losing our Auditorium to renovations as yet, but it could be in the middle of the spring term. I have a contingency room to use and we are supposed to get the Performance Hall turned over to us before they start on the Auditorium renovations.

We will have 3 classrooms for spring session, utilizing current spaces either way.

Parking has been difficult for non-resident members the last two Wednesdays. Parking is at the back side of the building and somewhat of a challenge to locate