Tufts University
Osher Lifelong Learning Institute
Executive Board Meeting
12/ 19 /2019

Executive Board Members Present: Linda Budd, Grace Hall(Chair), Fred Laffert, Deborah Lapides, Kathleen Mayzel, Rory O’Connor, Jan Perley, Bob Pride, Samuel Ruth (Director), Lynne Romboli, Mary Webb

Call to order- 10:10 AM
Recording Secretary: Gail O’Meara
Minutes of Previous Meeting: Accepted

Chair Comments; Grace Hall
By-Laws review will start in January; Grace and Sam will review any changes. Any Board member may send comments to Grace; she will compile them and share submissions with Board members for a January discussion.
The 5 Year plan review also needs to be conducted this winter.

Director’s Comments: Sam Ruth
Winter session:
Online registration worked well, with 2/3 registrations online, the rest called, or a few did both ways.
Online enrollment only allows preference in selections within a given time block.
Only 2 courses are not running, Maker Spaces and Turning Your Snapshots into Photographs.
Everyone who requested admission to a course was able to enroll in at least one course.

Rooms – Winter and Spring:
Monday has few rooms available; a 4:30-6:30 time slot was added; several SGLs chose that time.
Will need to use 574 Boston Ave. for additional classroom space.

Spring registration:
Start date is Tuesday, February 4 and ending February 7.
46 proposals received; 36 on campus, including the later time slot, 6 at Brookhaven, 3 per time slot, and 4 at Stoneham Senior Center.
Catalog is going to the printer December 20.
OLLI Onstage is set:
- “Fences” at the New Repertory Theater in Watertown
- Tufts Youth Philharmonic “Young at Heart” at Granoff Music Center
- “New Orleans Jazz” Big Band at Alumnae Lounge with a Cocktail Party
Stoneham program will have 1 new study group and 3 that have ben presented previously. Those attendees might purchase an OLLI membership to be able to participate at the Lunch and Learns and OLLI Onstage performances. Someone from the Stoneham center will be invited to next month’s meeting.
Committee Reports:

Brookhaven: Lynne Romboli
Certificate of Residency is being approved as each new resident moves in. Each new resident is getting assigned a mentor to help them settle in. 2 new residents have already signed up for study groups.
Winter Parking still to be determined.

Curriculum: Bob Pride - Full Report at end of minutes
The Curriculum Committee met one week earlier in December to review and approve study groups for the spring 2020 term.
With the continued classroom shortage at Tufts on Mondays, the availability of classroom space at the Stoneham Senior Center will allow us to offer the most Spring classes yet. A total of 46 classes will be offered with 36 in Medford, 6 at Brookhaven and 4 in Stoneham.
The possibility of Kathy sending out proposals for courses as they arrive in the office to allow CC members enough time to review before the final selection date was brought up and will be considered.

Financial: Rory O’Connor – Handout
Quarter to date summary with revenue and spending increasing.
There will be a quarterly reports going forward.

Lunch and Learn: Deborah Lapides
7 of 8 Lunch and Learn Lite sessions are scheduled, with a possible presenter for January 13. This Winter session will have perked coffee with condiments and teas.

Membership: Jan Perley
Meet 4 times a year, with the next meeting January 13.

Member at Large: Linda Budd
Many proposals received, with many from our members.
Feedback from members has been mostly positive.
Joyce Carpenter did a presentation for prospective SGLs; this resulted in 1 proposal and 2 future proposals.

Member at Large: Mary Webb
Brookhaven is very busy, with new residents moving in weekly.

New Business:
By-Laws review:
Last approval was 2015. All comments from Board members will be submitted by e-mail to Grace, who will organize them and inform all EB members.
Kathleen or Grace will send out copy of the existing by-laws to all EB members.
OLLI application program for auditing Tufts course:
1 applicant; the choice was to write a paper; as the selection is an Art Class, maybe a visual presentation would be good alternative with possible publication in Spotlight.
**Pricing discussion:**
Current pricing structure is complicated and confusing. Sam suggests that we look to simplify the structure in advance of the fall term. The challenge is coming up with a fee structure that doesn’t disproportionately affect either members who take 1-2 courses per year, or those who take 10+. One possibility is to offer a “hybrid” model where members can either pay a “per course” fee, or pay an annual lump-sum in order to take unlimited courses. Sam will look into other OLLI models during the April OLLI Director meeting.

Adjourn: 11:40
Next Meeting: 1/16/2020

All Committee meetings as well as the Executive Board meeting are open to all members, space permitting, with advance notice to the Director. There will be an open comment period at the end of each meeting, time permitting.

Upcoming meeting dates:
- Curriculum Committee: February 13, 2020
- Membership Committee: TBD
- Executive Board: February 20, 2020 and March 19, 2020
- Lunch & Learn: Spring 2020
- Nominating Committee: Spring 2020

**Curriculum Committee report:**
The Curriculum Committee met one week earlier in December to review and approve study groups for the spring 2020 term. Meeting on the 1st Thursday allows the office more time to prepare the spring catalog. Unfortunately, with the receipt of many of the proposals just before the deadline on December 2nd, the committee had very little time to review the proposals before the meeting.

The committee reviewed 44 proposals: 27 of which were from members, 12 from grad students and 5 from non-members and outside experts. After review the committee deferred 2 proposals and approved 42 study groups. This is an increase of 6 study groups over last year’s spring term. Of the 42 approved, 28 study groups were over 4 sessions long and 13 were 4 sessions long and 1 was for 2 sessions.

With the continued classroom shortage at Tufts on Mondays, the availability of classroom space at the Stoneham Senior Center will allow us to offer the most Spring classes yet. The other items on the agenda were deferred until the January meeting to be held on Thursday January 9th. At that meeting we will set up our schedule for visiting Winter classes and also do our annual review of progress towards implementing our 5 Year Plan goals.

Bob